Subject: RE: Conference Room Furniture **From:** Shawn Bratton <sbratton@ccala.org>

Date: 11/13/2017 11:26 AM

To: Elisabeth Cutler <ecutler@downtownla.com>

Great! Jenn is out today, so you if I'm not around, it's the stack in her inbox.

From: Elisabeth Cutler [mailto:ecutler@downtownla.com]

Sent: Monday, November 13, 2017 11:19 AM

To: Shawn Bratton

Subject: RE: Conference Room Furniture

No, she didn't. I'll come up later today to get it. Thanks!

From: Shawn Bratton [mailto:sbratton@ccala.org]
Sent: Monday, November 13, 2017 11:11 AM

To: Elisabeth Cutler

Subject: RE: Conference Room Furniture

Great - thank you!

Did Jenn tell you that we have a stack of mail for you guys? I can bring it down later today if you'd like.

From: Elisabeth Cutler [mailto:ecutler@downtownla.com]

Sent: Monday, November 13, 2017 11:10 AM

To: Shawn Bratton **Cc:** Jennifer Quintero

Subject: RE: Conference Room Furniture

Hi Shawn:

I've arranged for our Safety & Maintenance people to pick-up the tables and chairs at 10:00am and I also included Jenn on the calendar invite that was sent out last week.

Thanks again!! Elisabeth

From: Shawn Bratton [mailto:sbratton@ccala.org]

Sent: Monday, November 06, 2017 3:34 PM

To: Elisabeth Cutler **Cc:** Jennifer Quintero

Subject: Conference Room Furniture

Hi Elisabeth:

Just spoke with Jennifer about the conference room tables and chairs. You can come anytime on November 16 to move them to your office. Just let us know when you expect to be here. Thanks!

1 of 3 03/16/2018 03:23 PM

All best,		
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photo	Shawn Bratton Executive Assistant to the President & CEO 213.416.7512 sbratton@ccala.org ccala.org 626 Wilshire Blvd., Suite 850, Los Angeles, CA 90017 *Please note our new address* □ □ □ □	
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RE: Conference Room Furniture

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